## **Notice of Amendments**

## **Council Procedure Rules**

15.4 Copies of amendments will be prepared and circulated prior to the start of a Council meeting only if such amendments are presented to the Chief Executive by 10.00am on the day of the Council meeting. Amendments for which notice has not been given may be permitted at any time at the discretion of the Mayor or Chair if s/he considers it appropriate with regard to the complexity of the matter, the question of whether notice has been given as soon as is reasonably practicable and any other circumstances that appear to be relevant. The Mayor or Chair may require that such amendments shall be put in writing and handed to him/her before they are discussed further. Such amendments shall be put in writing unless the Mayor or Chair exercises his to her discretion to allow an amendment to be put orally.